

Personnel/Finance – Quality of Life Committee

Wednesday, September 14, 2011

9:30 a.m.

Members Present: Jack Lynch for Jack Boeding, Elaine Morris, Michael McHatten and Mary Kelly

Others present: Police Chief Fordahl, Museum Director Craig Hadley

Council Member Morris called the meeting to order at 9:30 a.m.

PUBLIC COMMENTS

There was no comment from the public.

Council Member Morris requested item #6 be moved forward for discussion at this time.

6. IN-HOUSE CITY ENGINEER

Council Member Morris explained that Mayor Boeding had said he would be continuing this item to allow an in-depth study by the City Administrator. In the absence of the Mayor she requested this item be pulled. Council member Lynch explained that this item needs to be on the committee agenda in order to keep focus on the engineering issue. City Administrator McHatten stated that this issue has his attention and he will be researching it. Steve Difu offered to provide the Administrator with several years' cost background. McHatten said he would be doing his own in-depth audit to see what has taken place in the past few years. He stated that he has no agenda and that his objective is cost effectiveness and efficiency. Difu asked how long this might take and if there needs to be a change to the budget could this be done? McHatten estimated he could have a report in 30-60 days. Difu was told the budget can be amended.

Direction: This item to be kept on the agenda as on-going. City Administrator to provide monthly update.

1. MUSEUM EMPLOYEE MANUAL

Museum Director Craig Hadley explained the background of the draft museum employee manual. The City Administrator voiced his concerns of a separate museum policy when there is a citywide policy. The employees of the Museum are City employees and when all is said and done, they report to him. Staff needs to review the manual.

Direction: McHatten and Hadley to meet to review/revise manual and organization chart.

Direction: Continue to October meeting.

2. MUSEUM MISSION STATEMENT

Museum Director Craig Hadley reported the Museum Commission has approved the following mission statement for the Museum:

The mission of the Angels Camp Museum is to preserve and interpret the Gold County history of Angels Camp and the Mother Lode region.

Direction: Mission statement to be taken to Council for approval, along with revised manual.

Agenda items 4 and 5 were discussed at this time

4. LIABILITY COVERAGE FOR VOLUNTEERS & PUBLIC DURING CENTENNIAL EVENTS

Museum Director Craig Hadley reported on 4 centennial events that will take place:

1. Kick off at the Mercantile - December 31st
2. Antique Car rally and display – April/May 2012

3. Old time 4th of July celebration – July 4, 2012
4. Event on Vallecito Road – September 2012

Council Member Lynch asked staff to check on liability coverage through the City for citizens participating in these events. McHatten stated that given these are City-sponsored events, the coverage should be automatic. Staff will confirm.

The committee discussed several ideas to include in the centennial celebration, including Mayor for the day and tours throughout city facilities – “What makes a city a city”.

5. VALLECITO ROAD CLOSURE

The Centennial committee is requesting the closure of Vallecito Road for Centennial activities. Mary explained she looked into this previously when the BLT asked for closure of the road. Caltrans is responsible for the 90+ feet from the end of the 4/49 bridge. It may be possible to obtain an encroachment permit from them. Mary will research. A problem is the location of the firehouse. Fire will need access to the street in an emergency, as would the P.D. It was suggested this item be discussed further at Safety Services.

Direction: Agendize for October Safety Services meeting

6. DRUG TESTING POLICY

Staff will review policy and give changes to Mary. Mary to send draft policy to City Attorney for review.

Direction: Staff to review and provide Mary with changes.

Direction: Mary to send revised draft policy to city attorney.

Direction: Continue to October.

Meeting adjourned at 10:35 a.m.